

Future Fit Programme Board.

Monday 13th November 2017 | 2:30pm -4:30pm | SECC, Seminar Rooms 1&2.

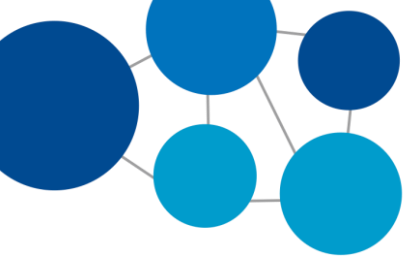
Dave Evans (Chair)	<i>Accountable Officer T&W CCG</i>
Mr Edwin Borman	<i>Medical Director SaTH</i>
Hayley Thomas	<i>Director of Planning and Performance Powys Teaching Health Board</i>
Dr Stephen James	<i>Clinical Director of Information & Enhanced Technologies Shropshire CCG</i>
Dr Jo Leahy	<i>Clinical Chair T&W CCG</i>
Dr Julian Povey	<i>Clinical Chair Shropshire CCG</i>
Simon Wright	<i>Chief Executive SaTH</i>
Claire Skidmore	<i>Director of Finance Shropshire CCG</i>
Karen Calder	<i>Shropshire Council</i>
Pam Schreier	<i>STP Communications and Engagement Lead</i>
Sam Tilley	<i>Director of Corporate Affairs Shropshire CCG</i>
Debbie Vogler	<i>Future Fit Programme Director</i>
Daphne Lewis	<i>Healthwatch Shropshire</i>
Frances Hunt	<i>Chair of Powys CHC</i>
Liz Noakes	<i>Telford & Wrekin Council</i>
Craig Macbeth	<i>Director of Finance RJAH</i>
Graham Shephard	<i>Shropshire Patient Representative</i>
Cathy Riley	<i>SSSFT Representing Neil Carr.</i>
Haley Barton	<i>STP Project Support / Future Fit Programme Administrator</i>

Apologies:

Dr Simon Freeman	<i>Accountable Officer Shropshire CCG</i>
Jan Ditheridge	<i>CEO Shropshire Community Health</i>
Jess Sokolov	<i>Deputy Clinical Chair Shropshire CCG</i>
Rod Thomson	<i>Shropshire Council</i>
Andy Begley	<i>Shropshire Council</i>
Neil Nisbet	<i>Director of Finance SaTH</i>
Phil Evans	<i>STP Programme Director</i>

Mins of last meeting:

To be fed back to Haley Barton, who will feed back to David Evans for a style change.



Programme Directors report:

Dave Evans: Following a meeting with NHSE/NHSI they have asked for further clarification and some further information on a number of points, this has been submitted today (13.11.2017) by Pam Schreier to NHSE and NHSI. We are hopeful although we are still waiting to hear that there will be a teleconference with NHSE on 16th November 2017 to take the evidence and information requested in order to see what decision the regulators make.

Hayley Thomas: In terms of additional reporting it would be helpful to get a sense check of what additional information has been submitted to NHSE/NHSI.

Dave Evans: The additional information was regarding financial information, mitigations in terms of the options and information regarding beds.

Pre Consultation Business case:

The Programme board members will recall that we had this document at the previous meeting in July 2017 in draft form. This document is now in final draft and has been put onto the agenda for information only; as part of the assurance process this is going to the Telford CCG Board on the 14th November 2017 and to an extraordinary Shropshire CCG Board on the 15th November 2017 for formal final sign off.

Liz Noakes: Referring to the bottom of page 135, it talks about the Joint Committee's recommendation of preferred option, the last paragraph it goes on to say "The Programme Board and its Stakeholder organisations with a unanimous decision to support option 1 and option 2" this might have been a unanimous decision at the Joint Committee but it hasn't been agreed on at this Future Fit Programme Board and Sponsor bodies. It might be worth rewording this section

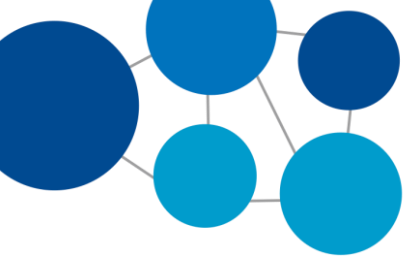
Dave Evans: The Programme Board did agree on going out to consultation with two options and the "do nothing" option, there wasn't however a unanimous decision on a preferred option. Dave does agree that the wording needs to be changed.

ACTION: Dave Evans has agreed to clarify the above at the T&W CCG Board meeting on the 14th November 2017.

Liz Noakes: In terms of capital it says in the PCBC, it's assumed that capital is being sourced through PDC. Simon Wright attended the Joint HOSC meeting where it is apparent that it needs to be clear if we don't get capital then it could cost more to borrow from elsewhere in a different way. How is that being built into the business case?

Simon Wright: Simon has offered assurance that this has been built into the PCBC, the Strategic Estate partner has always been represented to be part of the capital sum, and the repayment costs are exactly the same as the treasury which is 3.5% at the moment.

Liz Noakes: Liz has a final point to highlight in terms of revenue, there is a section which talks about the acute trust has confirmed the assumptions won't have an impact on the CCG. It seems difficult



to give this guarantee for the next 20 or 30 years, Liz feels that the assumptions have changed for instance the lower assumption around income around bringing activity into the county. The cost of demography has reduced significantly. Liz asks the board members to confirm if they are happy to accept these assumptions given that they have changed considerably.

Dave Evans: The issue around reputation is it was felt that there is a degree of over ambitiousness; this is why the adjustment was made, the Trust have confirmed however that they still don't see this materially affecting or having any impact on the requirement of the CCG's for additional funding so this is still within tariff.

Simon Wright: The impact of elements of income has changed so the figures have been adjusted. The county currently spends a lot of money on out of county care which could be brought more locally. Wherever possible we would want our patients to be cared for within the county.

Hayley Thomas: In terms of the governance of this meeting , bringing the PCBC here the changes that are being made to the PCBC regardless of how small the changes may be still need to be shared with this group in order for us to have sight and not miss, materially what has changed.

Dave Evans: Dave agrees that the changes to the PCBC need to be tracked and shared with the membership however from a governance perspective this document needs sign off from the CCG Boards and it does not require any sign off from the Future Fit Programme Board.

Liz Noakes: From a council point of view we will receive this document but not endorse it.

Consultation Plan and Consultation Documents:

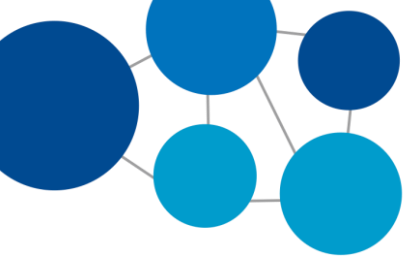
Pam Schreier: The cover sheet details the changes to this current version, the main changes are an additional page around out of hospital care, bed numbers and workforce along with an additional paragraph around capital funding. These are to reflect the comments that have been received on the PCBC and the consultation documents from the HOSC but also from NHSE/NHSI.

Jo Leahy: Isn't it the same situation as with the PCBC that it is not down to this group to approve these documents, it is down to the CCG Board to approve them?

Graham Shephard: Looking at the previous meeting notes, we can see that this group has had sight of the consultation plan but not the designed consultation documents.

Dave Evans: Yes, technically it is down to the CCG Boards to approve these documents. An earlier version of this document has come to this meeting but not a designed version.

Liz Noakes: Initially the consultation document focuses on the reconfiguration for the Urgent Care Centre and planned care, this document doesn't sufficiently look at Women's and Children's services. Stroke services have a section on why it was moved to Telford and there doesn't seem to be a section on Women's and Children's.



The financial case isn't sufficiently explained in the summary document, the summary suggests that we're going to be spending a lot of money on buildings. The narrative just says that these buildings are better value for money with little explanation as to why they are.

The Trauma Network and its place in the consultation document is clearer now, It would be helpful for Wales as they don't have a Trauma Network in the way that we do, the public need to be made aware of this. It also refers to impact on Powys and then it refers to rural Shropshire, the letter that this board received from the Trauma Network referred to Wales and Powys.

The last comment is referring to page 28 and the scenarios, the first scenario the statistics that are quoted are A&E attendances not emergency care journeys – this needs to be corrected.

Liz Noakes: Referring to the cover report it is not clear on where bed numbers or workforce is referred to in this document.

Pam Schreier: Pam has offered assurance that this information is included on the back of the long consultation document.

Hayley Thomas: The reference to mid-Wales had been dropped out.

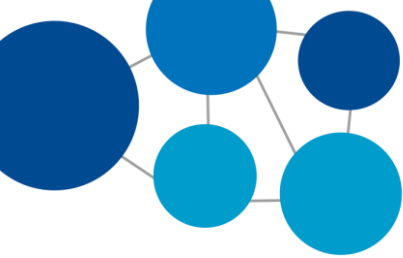
Pam Schreier: We had three main points come from PTHB and they have all been addressed.

External review action plan update: Senate Review.

There is a meeting on the 29th November 2017 where they will give sign off on the actions. The remaining actions are green and yellow there are no outstanding items on the action plan. From talks they are happy with where we are at.

Hayley Thomas: Referring to page 9, the point about the community offer being linked up with neighbourhoods and the link with workforce. Based on the feedback that we've had is this action still amber?

Dave Evans: We believe this action is likely to be green but until we have the meeting with the Senate we cannot change this. We are confident that these workstreams are very robust.



Governance arrangements for the next stage of the programme decision making post consultation:

Dave Evans: The final decision needs to be taken by the two CCG's post consultation, the CCG's have started the discussion around the process that we will follow, there is agreement across the two CCG's that it will be a Joint Committee, there is also agreement that there will be an independent chair. Where we still have work to do is on the exact composition of what that committee will look like and whether or not there will be further independent members voting or non-voting is to be determined and the size of representation from both CCG's is still to be decided.

Graham Shephard: Why is it felt that the Joint Committee needs to be different from the previous membership in August 2017?

Dave Evans: The issue around the sign off including the OBC may have financial implications on the CCG's therefore there is a view around whether or not we would want to delegate that responsibility around the potential impact to that individual voting member, is still something the the two CCG's would want to consider.

Jo Leahy: Telford board would want to reflect extensively on what the membership should look like for the final decision making Joint Committee.

Dave Evans: The view still remains the same in terms of the process, once public consultation is completed and the responses have been considered and a decision has been made by the two CCG's this group reverts into the STP as part of the ongoing STP process rather than a separate piece of work.

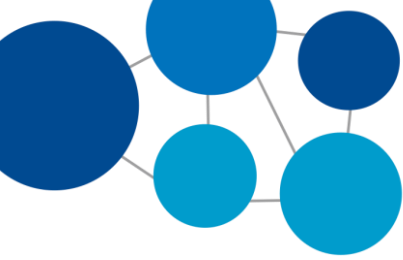
Programme Risk Register:

Edwin Borman: In regards to risk number 14 Is there any update from the NHSE Panel more importantly on the timescale in which they are working to?

Dave Evans: The areas that we received feedback on following the meeting on the 19th were that they wanted further clarification/ information on a number of areas, these being: finance, bed numbers and workforce. This information has been submitted and there is a teleconference set up for this Thursday 16th November 2017 to discuss. We are hoping to go out to public consultation by the end of November 2017.

Hayley Thomas: Referring to point 21 and 23, we have to seriously reflect on the risk register the work that has been done on this. There is concern over the risk register keeping pace on the work that has been done.

ACTION: Dave Evans to update risk register this week and distribute to the membership.



Publication of board papers:

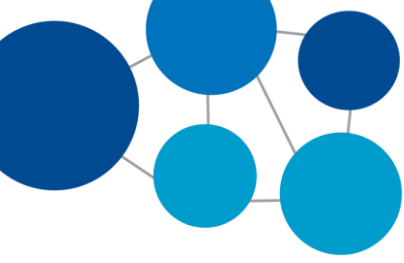
Dave Evans: Dave has suggested that we don't publish the risk register at the moment or the longer consultation documents until amendments have been made although they are already out for the board meeting tomorrow.

Any other business:

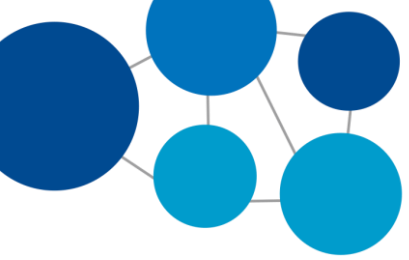
No items of any other business.

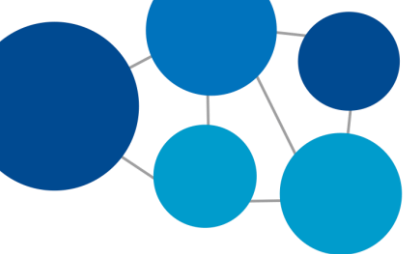
Date of next meeting:

Wednesday 31st January 2018 | 2:30pm-5:00pm | Seminar Room 1 SECC Building RSH



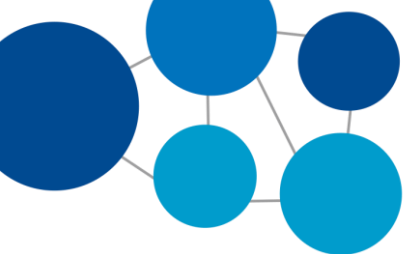
Enclosure





RAG Rating Key:	
	Overdue
	Scheduled for this meeting
	Scheduled beyond date of this meeting
	Action completed

Action	Meeting Date	Agenda Item	Action Point	Owner	Agreed Due Date	Revised Due Date	Comments/Update	RAG rating	Status
1.	8 th June 2017		Debbie Vogler to bring back a revised PEP to the Programme Board	Debbie Vogler	Future Meeting		This item came back to the November 2017 board meeting		Closed



2.	8 th June 2017		Bring back revised governance structure to board meeting	Debbie Vogler	Future Meeting		This item came back to the November 2017 board meeting		Closed
3.	31 st July 2017		STP Governance Structure to be updated	STP PMO	November meeting		This item came back to the November 2017 board meeting		Closed
4.	13 th November 2017		Dave Evans to update the risk register and distribute to the membership	Dave Evans	January 2018 meeting				Open
5.	13 th November 2017		Dave Evans to clarify the JC's recommendation at the T&W CCG Board	Dave Evans	November T&W CCG Board				Closed

